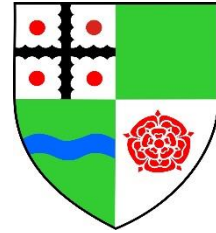


Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Parish Office/Meeting Room
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY
Telephone: 01257 264854
Mobile: 07715 637345
Email: clerk@claytonlewoods-pc.gov.uk
Website: www.claytonlewoods-pc.gov.uk



16th October 2024

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 21st October 2024 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', written over a horizontal line.

Mrs Tracy Morris
Clerk to the Council



CLW PC AGENDA

Agenda

- 1. General Welcome to the Public and to Cllr David Cook who is Attending his First Meeting**
- 2. To Note in the Minutes the Passing of former CLW Parish Council Chairman/Councillor Mr Raymond Ormston and Neighbouring former Councillor and Mayor of Chorley Mr John Walker**
- 3. To receive and accept apologies**
- 4. Declaration of Interest**
- 5. Public Participation (Mr Barry Foote – Chairman of the CLW Bowling Team and associate members)**
 - Renting the Pavilion
 - Bowling Green Working Group
 - Proposal for Winter Work at Bowling Green
 - Invitation to Chairman to meet with the Bowling Team
- 6. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 16th September 2024 (Attached)**
- 7. Clerk's Report (To Follow)**
- 8. Report on War Memorial Committee meeting held on 3rd October 2024 (Cllr S Maddock)**
- 9. Review of Committees (Papers to Follow)**
- 10. Wildflower Meadow Provision 2025/26**

To give outline approval for up to 6 wildflower meadow sites at an approximate cost of £3,000
- 11. OAP Lunch 2024 (See Clerks Report)**



CLW PC AGENDA

12. Accounts for Payment

All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)

1. Payments September/October 2024

PAYMENTS LIST

Vouch e	Bank	Descrip tion	Supplier	VAT	Net	VAT	Total	
198	Virgin Money	Annual Membership	Starboard Systems	S	624.00	124.80	748.80	
199	Virgin Money	External Auditor Fee	PKF Littlejohn LLP	S	630.00	126.00	756.00	
186	Virgin Money	CLW Bowling Green Main	Kevin Bond	Z	118.33		118.33	
212	Virgin Money	Office Cleaning	Gillian Lloyd	Z	126.00		126.00	
200	Virgin Money	VOID	NWC Marquees	S				
201	Natwest Bank	D/D	Website/Email Managem	Easy Websites	S	74.80	14.96	89.76
204	Natwest Bank	D/D	Phones/Broadband	O2	S	39.55	7.91	47.46
207	Virgin Money	D/D	Phones/Broadband	Three Business Ser	S	7.50	1.50	9.00
209	Virgin Money	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
206	Virgin Money	S/O	Rent/Room Hire	Red Rose Storage L	S	69.33	13.87	83.20
215	Virgin Money		Clerk's Reimbursement	Clerk	Z	83.20		83.20
215	Virgin Money		Clerk's Reimbursement	Clerk	Z	18.00		18.00
216	Virgin Money		Utility Bill	Water Plus	S	6.57	1.31	7.88
211	Virgin Mon	CLWBG R	MRE Ltd	X	49.00		49.00	
213	Virgin Money		CLW Bowling Green Main	Kevin Bond	Z	118.33		118.33
216	Virgin Money		Utility Bill	Water Plus	Z	35.86		35.86
217	Virgin Money		Utility Bill	Eon	L	41.24	2.06	43.30
202	Virgin Money	S/O	Salary	Employee 01	E	1,770.81		1,770.81
205	Virgin Money	S/O	Salary	Lengthsmen ME	E	384.00		384.00
210	Virgin Money	S/O	Salary	Lengthsmen CD	X	96.00		96.00
214	Virgin Money		Salary	Employee	Z	240.00		240.00
203	Natwest Bank	D/D	Pension	LCC Pension Employ	E	899.66		899.66
208	Virgin Money	B/T	Grass Cutting/Open Spa	Envirocare Mainten	S	848.43	169.69	1,018.12
Total					6,330.20	472.02	6,802.22	

2. Receipts September 2024

RECEIPTS LIST

Vouch e	Bank	Description	Supplier	VAT	Net	VAT	Total
69	B/T	Bank Interest	Natwest Bank	X	33.84		33.84
Total					33.84		33.84



CLW PC AGENDA

13. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1. Application no: 24/00762/PDE Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton East, Brindle And Hoghton Proposal: Notification of a proposed single storey rear extension measuring 4m in depth, with eaves height of 2.52m, and a maximum height of 3.25m Location: 17 Clover Field, Clayton-le-Woods, Chorley, PR6

2. Application no: 24/00753/FULHH Case Officer: Simon Lems Ward: Clayton West And Cuerden Proposal: External alterations to existing garage in order to facilitate provision of habitable accommodation Location: 21 Dallington Avenue, Clayton-le-Woods, Leyland, PR25 5AH

3. Application no: 24/00773/ADV Case Officer: Mrs Hannah Roper - 01257 515230 Ward: Clayton West And Cuerden Proposal: Application for advertisement consent for the display of a small format double-sided D6 (digital advertisement) screen Location: MFG Clayton Green, Clayton Green Service Station, Preston Road, Clayton-le-Woods, Chorley, PR6 7JD

4. Application no: 24/00777/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton East, Brindle And Hoghton Proposal: Single storey rear extension Location: 504 Preston Road, Clayton-le-Woods, Chorley, PR6 7JB

5. Application no: 24/00778/PDE Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton East, Brindle And Hoghton Proposal: Notification of a proposed single storey rear extension measuring 5m in depth, with eaves height of 2.8m, and a maximum height of 2.8m Location: 20 Carr Meadow, Bamber Bridge, Preston, PR5 8HS

6. Application no: 24/00761/FULHH Case Officer: Mrs Hannah Roper - 01257 515230 Ward: Clayton East, Brindle And Hoghton Proposal: Erection of a 1.9m high fence on the boundary (retrospective) Location: 43 Masonfield, Bamber Bridge, Preston, PR5 8HP

7. Application no: 24/00781/MNMA Case Officer: Simon Lems Ward: Clayton West And Cuerden Proposal: Minor non-material amendment to planning permission ref: 23/01006/FULHH (Single storey rear extension with dormer above and rooflights to front elevation, following demolition of existing garage (retrospective)) involving the alteration of the first floor external bedroom doors to open outwards with an internal barrier and the reduction in size of the windows to the front elevation Location: 53 Watkin Road, Clayton-le-Woods, Chorley, PR6 7PU

8. Application no: 24/00787/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Part two storey side extension, part single storey rear extension (following demolition of existing garage) Location: 68 Lancaster Lane, Clayton-le-Woods, Leyland, PR25 5SP



CLW PC AGENDA

9.Application no: 24/00820/CLPUD Case Officer: Mrs Hannah Roper - 01257 515230 Ward: Clayton West And Cuerden Proposal: Application for a certificate of lawful development for the use of a dwellinghouse (Use Class C3) as a care home for up to three young people (no older than 18 years of age) with care provided by three non-resident carers during the day and two overnight carers, all working on a shift basis in addition to a manager and deputy manager during normal working hours (Use Class C2) Location: 59 Spring Meadow, Clayton-le-Woods, Leyland, PR25 5UR

10.Application no: 24/00824/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Single storey rear extension including flat roof link, and associated alterations to dwelling Location: 76 Lancaster Lane, Clayton-le-Woods, Leyland, PR25 5SP

11.Application no: 24/00829/CLPUD Case Officer: Mrs Hannah Roper - 01257 515230 Ward: Clayton West And Cuerden Proposal: Application for a certificate of lawful development for the use of a dwellinghouse (Use Class C3) as a children's home, for up to two young people, with two staff members working of a rota basis (Use Class C2) Location: 1 Dallington Avenue, Clayton-le-Woods, Leyland, PR25 5AH

12.Application no: 24/00867/FULHH Proposal: Conversion of integral garage to habitable accommodation Location: 75 Kiln Croft Clayton-le-Woods Chorley PR6 7UB

14. Correspondence

Bowling Team Correspondence (Item 5)

Letter of Invitation from the War Memorial Committee (Remembrance Sunday)

Letter of Invitation from Mayors Office Chorley to Remembrance Service

15. Motion to Exclude Press and Public

Due to Staffing Issues (Please see Clerks Report)

16. Staffing Request (Confidential) (£480.00)



CLW PC AGENDA

17. Date for Next Meetings

1.The Chairman wishes to call an extraordinary parish council meeting (if certain information becomes available) on Monday 28th October 2024 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY. (Confirmation to Follow)

2.The next full parish council meeting is scheduled to be held on Monday 18th November 2024 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

3. Management Committee meeting Scheduled for Wednesday 6th November 2024 at 7.00pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

AOB

Annual Staff/Councillor Christmas Meal Proposed Date Monday 16th December 2024 7pm Onwards – Venue to be Confirmed